# The Annual Quality Assurance Report (AQAR) of the IQAC
## RRDS GOVT. DEGREE COLLEGE, BHIMAVARAM-534202, ANDHRA PRADESH

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

# Part – A

**AQAR for the year** *(for example 2013-14)*

| 2016-17 |
| --- |

## 1. Details of the Institution

1.1 Name of the Institution

| RRDS Govt. Degree College |
| --- |

1.2 Address Line 1

| ASR Nagar |
| --- |

Address Line 2

| Rayalam  Road |
| --- |

City/Town

| Bhimavaram |
| --- |

State

| Andhra Pradesh |
| --- |

Pin Code

| 534202 |
| --- |

Institution e-mail address

| rrdsnaac@gmail.com |
| --- |

Contact Nos.

| 9849697735, 9492606341 |
| --- |

Name of the Head of the Institution:

| Dr. J. Sanath Kumar |
| --- |

| 08816-223458 |
| --- |

Tel. No. with STD Code:

Mobile: 9849697735

Name of the IQAC Co-ordinator: Akkiraju Thothara

Mobile: 9492606341

IQAC e-mail address: rrdsnaac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.*
*This EC no. is available in the right corner- bottom*
*of your institution's Accreditation Certificate)*

EC (SC)/08/A&A/1.1 dated 25/6/2015

1.5 Website address: www.rrdsgdc.info

Web-link of the AQAR: http://rrdsgdc.info/wp-content/uploads/2017/07/AQAR-16-17.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | C | 1.79 | May 2015 | 2015-20 |
| 2 | 2nd Cycle | | | | |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC :     DD/MM/YYYY     06.06.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.  AQAR _____ _____ (02/07/2016)
   ii.  AQAR_____ _____ (DD/MM/YYYY)
  iii.  AQAR_____ _____ (DD/MM/YYYY)
  iv.  AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University              State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College      Yes [✓] No ☐

Constituent College     Yes ☐ No ☐

Autonomous college of UGC  Yes ☐ No ☐

Regulatory Agency approved Institution  Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓] Men ☐ Women ☐

                   Urban [✓] Rural ☐ Tribal ☐

Financial Status    Grant-in-aid ☐ UGC 2(f) [✓] UGC 12B ☐

             Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

     Arts [✓] Science ☐ Commerce [✓] Law ☐ PEI (Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

   Others  (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*  AdiKavi Nannaya University, Rajahmundry

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence            UGC-CPE

DST Star Scheme                                     UGC-CE

UGC-Special Assistance Programme                    DST-FIST

UGC-Innovative PG programmes                        Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers                                 4

2.2 No. of Administrative/Technical staff           2

2.3 No. of students                                 1

2.4 No. of Management representatives               1

2.5 No. of Alumni                                   1

2. 6  No. of any other stakeholder and

   Community representatives

2.7 No. of Employers/ Industrialists

2.8  No. of other External Experts                  1

2.9 Total No. of members                            10

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:    No. [5]    Faculty [5]

  Non-Teaching Staff Students [5]    Alumni [5]    Others [ ]

2.12 Has IQAC received any funding from UGC during the year?    Yes [ ]    No [✓]

  If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

  Total Nos. [5]   International [ ]   National [2]   State [ ]   Institution Level [3]

  (ii) Themes | Shakespeare's Women Characters, Relevance of Gandhian Philosophy in the New Millennium, Soft Skills, Women Equality etc.

2.14 Significant Activities and contributions made by IQAC

> Proposing Best practices (1) Proctor System, (2) Daily Objective Subject Evaluation (DOSE) (3) Pareto Analysis

2.15 Plan of Action by IQAC/Outcome

  The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
|  |  |

  *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes [✓]    No [ ]

  Management [✓]    Syndicate [ ]    Any other body [ ]

  Provide the details of the action taken

> Approved and advised to take up national seminars and workshops

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | | | | |
| PG | | | | |
| UG | 2 | 0 | 1 | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| **Total** | 2 | 0 | 1 | |

| Interdisciplinary | | | | |
|---|---|---|---|---|
| Innovative | | | | |

1.2  (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 3 |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders*    Alumni [✓]   Parents [✓]   Employers [ ]   Students [✓]
    *(On all aspects)*

    Mode of feedback    :    Online [ ]   Manual [✓]   Co-operating schools (for PEI) [ ]

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revised by affiliating university in tune with CBCS pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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# Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|---|---|---|---|---|
| 6 | 6 | - | - | - |

2.2 No. of permanent faculty with Ph.D.     2

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 1 | 3 | | | | | | | 1 | 3 |

2.4 No. of Guest and Visiting faculty and Temporary faculty     2     -     2

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | - | 5 | - |
| Presented papers | - | 3 | - |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

(1) Daily Objective Subject Evaluation (2) Pareto Analysis

2.7  Total No. of actual teaching days
      during this academic year     180

2.8  Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)     -

2.9  No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development  workshop     3

2.10 Average percentage of attendance of students     88

2.11 Course/Programme wise
   distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III  % | Pass % |
| BA | 05 | - | 20 | 40 | - | 60 |
| B.COM | 16 | - | 25 | 62.5 | 6.25 | 93.75 |
| | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 *Conducts review meetings with faculty & collects feedback from students.

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 5 | 5 | 0 | 0 |
| Technical Staff | 0 | 0 | 0 | 0 |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Faculty encouraged registering for Ph. D. & now TWO are pursuing Ph.D.

3.2        Details regarding major projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs |  |  |  |  |

3.3        Details regarding minor projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs |  |  |  |  |

3.4        Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | 1 | - | - |
| Non-Peer Review Journals | 1 | - | - |
| e-Journals |  | - | - |
| Conference proceedings | - | - |  |

3.5 Details on Impact factor of publications:

Range  5.768   Average  5.768   h-index  -   Nos. in SCOPUS  -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total | - | - | - | - |

3.7 No. of books published   i) With ISBN No.  [ - ]   Chapters in Edited Books  [ - ]

ii) Without ISBN No.  [ - ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]     CAS [ ]     DST-FIST [ ]

DPE [ ]     DBT Scheme/funds [ ]

3.9 For colleges     Autonomy [ ]     CPE [ ]     DBT Star Scheme [ ]

INSPIRE [ ]     CE [ ]     Any Other (specify) [ ]

3.10 Revenue generated through consultancy     [ - ]

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | - | 1 | 1 | | 2 |
| Sponsoring agencies | | District Resource Centre | ICPR New Delhi | | State Govt. |

3.12 No. of faculty served as experts, chairpersons or resource persons  [ 3 ]

3.13 No. of collaborations     International [ - ]     National [ 1 ]     Any other [ 1 ]

3.14 No. of linkages created during this year     [ - ]

3.15 Total budget for research for current year in lakhs :

From Funding agency  [ ICPR -0.1 ]   From Management of University/College  [ 0.05 ]

Total  [ 0.15 ]

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|--------------|----------|-------|------------|------|---------|
| -     |              |          |       |            |      |         |

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF    -        SRF    -        Project Fellows    -        Any other        -

3.21 No. of students Participated in NSS events:

University level        State level

National level        International level

3.22 No.  of students participated in NCC events:

University level        State level

National level        International level

3.23 No.  of Awards won in NSS:

University level        State level

National level        International level

3.24 No.  of Awards won in NCC:

University level        State level

National level        International level

3.25 No. of Extension activities organized

University forum | - |    College forum | 6 |

NCC | - |    NSS | 3 |    Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Awareness on Cashless Transactions,   Drive-Away Mosquitoes Campaign,  Swachbharath etc.

# Criterion – IV
# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 0.4 acres | - | - | 0.4 acres |
| Class rooms | 9 | - | - | 9 |
| Laboratories | 1 | - | - | 1 |
| Seminar Halls | 1 | - | - | 0 |
| No. of important equipments purchased (≥ 1-0 lakh)  during the current year. | 0 | -- | - | 0 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | 25,600 | CPDC | |
| Others | - | - | - | - |

4.2 Computerization of administration and library

Yes, administration is computerised.

4.3 Library services:

|  | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
|  | No. | Value | No. | Value | No. | Value |
| Text Books | 3009 | 76321 | 12 | 1576 | 3017 | 77821 |
| Reference Books | 536 | 43795 | 14 | 3424 | 585 | 48795 |
| e-Books | 30 |  | 30 |  | 60 | free |
| Journals | 12 |  | - | - |  |  |
| e-Journals | 6 |  | 6 |  | 12 | free |
| Digital Database |  |  |  |  |  |  |
| CD & Video | 24 | 2400 | 12 | 1200 | 36 | 3600 |
| Others (specify) |  |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 34 | 1 | 2 (NME & Broad Band) | 4 | 8 | 2 | 6 | - |
| Added | - | - | - | - | - | - | - | - |
| Total | 34 | 1 | 2 | 4 | 8 | 2 | 6 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> -

4.6 Amount spent on maintenance in lakhs :

i) ICT            23,550

ii) Campus Infrastructure and facilities            8957

iii) Equipments            -

iv) Others            -

**Total :**            32,507

## Criterion – V
## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Organising interactive sessions with students & ensuring display of the facilities available in NSS, JKC, WEC, etc supporting services.

5.2 Efforts made by the institution for tracking the progression

> Monitoring, reviewing and interacting.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|----|----|--------|--------|
| 70 | -  | -      | -      |

(b) No. of students outside the state

> Nil

(c) No. of international students

> Nil

| Men | No | % | | Women | No | % |
|-----|----|----|---|-------|----|----|
|     |    |   | |       |    |   |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-------------------------|-------|-----------|----|----|-----|-------------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 9 | 10 | 1 | 45 | 1 | 66 | 5 | 15 | 1 | 43 | 6 | 70 |

Demand ratio   1:1          Dropout % 3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Jawahar Knowledge Cell organises coaching for competitive exams.

No. of students beneficiaries

> 70

5.5 No. of students qualified in these examinations

NET [ ] SET/SLET [ ] GATE [ ] CAT [ ]

IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

5.6 Details of student counselling and career guidance

| Career Guidance Cell and Proctors offer guidance and counselling to students |

No. of students benefitted [ 70 ]

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | 13 |

5.8 Details of gender sensitization programmes

| 1) Awareness program on women's rights 2) Anti-ragging program. |

5.9 Students Activities

    5.9.1    No. of students participated in Sports, Games and other events

State/ University level [ - ] National level [ - ] International level [ - ]

No. of students participated in cultural events

State/ University level [ - ] National level [ - ] International level [ - ]

    5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [ - ] National level [ - ] International level [ - ]

Cultural: State/ University level [ - ] National level [ - ] International level [ - ]

5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution |  |  |
| Financial support from government | 19 received; 29 due from Govt. | 39,449 |
| Financial support from other sources | 27 | 39,000 |
| Number of students who received International/ National recognitions | - | - |

5.11   Student organised / initiatives

Fairs        : State/ University level  [ - ]    National level  [ - ]    International level  [ - ]

Exhibition: State/ University level  [ _ ]    National level  [ _ ]    International level  [ _ ]

5.12   No. of social initiatives undertaken by the students   [ - ]

5.13 Major grievances of students (if any) redressed: ***Browsing Centre started in lab***

# Criterion – VI

## 6.  Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **VISION:** "To grow into an abode of learning accessible to the educationally, economically and socially marginalized sections of the Bhimavaram town and its adjacent villages."
>
> **MISSION:** By providing qualitative education with all job-oriented skills
>
> ❖ By enriching the capacity of individuals to learn and lead with integrity and wisdom
> ❖ By fostering outreach programs and scientific, cultural and social understanding that strengthen learning and research
> ❖ By instilling human values and a sense of responsibility towards the society

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Feedback on curriculum & submission of representations to the affiliating university

6.3.2 Teaching and Learning

Daily Objective Subject Evaluation (DOSE)

6.3.3 Examination and Evaluation

Pareto Analysis

6.3.4 Research and Development

Attending Seminars and presenting research papers

6.3.5 Library, ICT and physical infrastructure / instrumentation

Proposals submitted to Govt. for construction of additional classrooms and laboratories

6.3.6 Human Resource Management

Representations submitted to Govt. for filling vacancies and converting some into needy positions.

6.3.7 Faculty and Staff recruitment

Recruitment is done by Govt of Andhra Pradesh

6.3.8 Industry Interaction / Collaboration

Inviting industries to organise campus drives

6.3.9 Admission of Students

Open admissions procedure; State Govt. rules of reservation followed; Visited Junior Colleges for enrolment enhancement.

6.4 Welfare schemes for

| Teaching | Health Cards (EHS), Group Insurance, Pension Scheme, |
|---|---|
| Non teaching | Health Cards (EHS), Group Insurance, Pension Scheme, |
| Students | Scholarships, Fee Reimbursement, Concessional bus pass, SC/ST Book bank |

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done    Yes    No

✓

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | yes | Commissionerate of College Education | Yes | Institutional Level Committees |
| Administrative | | | | |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes  ✓    No

For PG Programmes    Yes    No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination Reforms are adopted at university level for all the affiliated colleges.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

Alumni Association extends financial support to organise events in the absence of UGC funds.

6.12 Activities and support from the Parent – Teacher Association

Parents & Teachers work together for the welfare of the students. They share the information with each other.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Plantation is taken up by NSS students; eco-friendly cfl bulbs are used.

# Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> DOSE – Daily Objective Subject Evaluation is done at the end of each class. From the lesson taught, two to three objective questions are given to students. A monthly test is conducted on all these questions recorded. It helps students to prepare well for the competitive examinations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Conducted internal exams as per the plan.
> - Organised events & completed syllabus in sync with the plan.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Enclosed

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

> - Organised a rally for Clay Ganesh idols.
> - Plantation is taken up by NSS students.

7.5 Whether environmental audit was conducted?     Yes  ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

## 8. **Plans of institution for next year**

- Enhancing enrolment

- Organising two state/national seminars/workshops in the college.

Name:   T. AKKIRAJU                                          Name: Dr. J. SANATH KUMAR

_____                    _____
*Signature of the Coordinator, IQAC*               *Signature of the Chairperson, IQAC*

_____***_____

**Abbreviations:**

| | | |
|---|---|---|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

# Annexure – I

## RRDS GOVERNMENT DEGREE COLLEGE, BHIMAVARAM W.G.DT

## LIST OF ACTIVITIES CONDUCTED DURING THE YEAR  2016 -2017

| S.No | Date | Name of the Activity | Name of the Resource Person & Address |
|---|---|---|---|
| 1 | 21.06.16 | International Yoga Day | Sri G. Krisnahari, Secretary, Chamber of Commerce, Bhimavaram |
| 2 | 20.07.16 | Awareness program on Weights & Measures | Sri P. Venkatrao, Additional Director, Meteorological Dept. |
| 3 | 09.08.16 | Quit India Day | Sri K. Ramanamurthy, Principal, Govt. Degree College, Kamavarapukota, West Godavari Dt. |
| 4 | 11.08.16 | Azadi 70 Yaadkaro Khurbani – competitions | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 5 | 15.08.16 | Independence Day | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 6 | 23.08.16 | Tanguturi Prakasham Jayanthi | Dr. DSVS. Balasubrahmanyam, Asst. Professor of Public Administration, RRDS Govt. Degree College, Bhimavaram |
| 7 | 23.08.16 | Swach Bharath | Dr. P. A. Satyanarayana, Asst. Professor of Telugu, RRDS Govt. Degree College, Bhimavaram |
| 8 | 26.08.16 | International Women's Equality Day | Smt. Kommareddy Aruna, Dean, Srichaitanya Group of Engineering Colleges, A.P. |
| 9 | 29.08.16 | Telugu Bhasha Diwas | Dr. N. Venkateswarao, Associate Professor of Telugu, Sri ASNM Govt. Degree College, Palakol, West Godavari District |
| 10 | 08.09.16 | International Literacy Day | Sri T. Akki Raju, Asst. Professor of English, RRDS Govt. Degree College, Bhimavaram |
| 11 | 09.09.16 | Fresher's Day Celebrations | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 12 | 16.09.16 | National Symposium on "Shakespeare's Women Characters" | (1) Dr. Ch. Nagamani, Principal, Sri DNR Govt. Degree College (W), Palakol, West Godavari District, A.P. (2) Dr. E. Rambhaskarraju, Asst. Professor of English, Govt. Degree & P.G. College, Pedapalli, Karimanagar Dt., Telangana. (3) Dr. B. Varalakshmi, Lecturer in English (Retired) |
| 13 | 22.09.16 | Mee Maata…Mee Paata (Your Word…Your Song) | Radio Vishnu 90.4 FM |
| 14 | 24.09.16 | NSS Day & Anti-Mosquito Campaign | Sri Ch. Naga Narasimharao, Commissioner, Bhimavaram Municipality |
| 15 | 03.10.16 | Gandhi Jayanthi | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |

| 16 | 19.10.16 | Extension Lecture on Marketing Techniques | Sri P. Bhaskar, Senior Executive, Sony Electronics, Vijayawada |
|----|----------|---------------------------------------------|------------------------------------------------------------------|
| 17 | 26.10.16 | Industrial Tour | Delta Paper Mills, Vendra, West Godavari Dt., A.P. |
| 18 | 02.11.16 | Guest Lecture on Ekta Diwas | Dr. M Lakshmipathi, Associate Professor of Political Science, Sri DNR Govt. Degree College (W), Palakol, West Godavari District, A.P. |
| 19 | 05.11.16 | Student Seminar on Soft Skills | Sri T. Akki Raju, Asst. Professor of English, RRDS Govt. Degree College, Bhimavaram |
| 20 | 07.11.16 | Extension Lecture on English Communication Skills | Dr. K.V. Subbaraju, Dept. of English, SRKR Engineering College, Bhimavaram |
| 21 | 08.11.16 | Guest Lecture on "25 Years of New Economic Policy" | Sri P. Aravinda Swamy, Asst. Professor of Economics, Govt. Degree College, Ganapavaram, W.G.Dt. |
| 22 | 10.11.16 | Awareness program on Study Skills & Memory Techniques | Sri B. Gangadhar, Neuro-linguistic Program Trainer |
| 23 | 11.11.16 | National Education Day –Maulana Azad Jayanthi | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 24 | 16.11.16 | Group Discussion on 'Demonetization of 500 & 1000 rupee notes' | Sri T. Akki Raju, Asst. Professor of English, RRDS Govt. Degree College, Bhimavaram |
| 25 | 26.11.16 | Constitution Day | (1) Sri Kantheti Satyanarayana Raju, Member of Legislative Council, A.P. <br> (2) Sri Ch. Rangasai, NSS Advisor, Adikavi Nannaya University, Rajahmundry, A.P. |
| 26 | 28.11.16 | Guest Lecture on Cashless Transactions | Sri G. Arunkumar, Principal (FAC), Dumpagadapa, West Godavari Dt. |
| 27 | 16.12.16 | Unveiling of the College Founder's Statue | (1) Sri P. Ramanjaneyulu, MLA, Bhimavaram <br> (2) Sri Y. Narayanaswamy, Ex-Minister, A.P. |
| 28 | 23.12.16 | Consumer Day Celebrations | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 29 | 27.12.16 | Academic Audit | (1) Dr. K. Ratnamanikyam, Asst. Professor of Commerce, Govt. Degree College (Arts), Rajahmundry. <br> (2) Dr. K. Venkatrao, Asst. Professor of Maths, Govt. Degree College, Alamuru, East Godavari Dt. A.P. |
| 30 | 10.01.17 | Sankranthi Sambaralu | Sri R. Ramakrishnamraju, President, College Alumni Association |
| 31 | 18.01.17 | Guest Lecture on 'Future Prospects for Degree Students' | Smt. K. Ramyakrishna, M.B.A., Alumnus of the College |
| 32 | 21.01.17 | Availability of toilets: a survey | Vempadu village |
| 33 | 23.01.17 | Nethaji Jayanthi | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |

| 34 | 25.01.17 | Voters Day | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
|---|---|---|---|
| 35 | 26.01.17 | Republic Day | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 36 | 30.01.17 | Gandhi Jayanthi – ICPR-sponsored Murthyraju Memorial Lecture on "Relevance of Gandhism in 21st Century" | (1) Prof. George Victor, Ex-VC, Andhra University<br>(2) Dr. Ila Ravi, Principal, Govt. Degree College, Avanigadda, Krishna Dt.<br>(3) Dr. V. Joshi, Principal, Govt. Degree College, Chintalapudi, W.G.Dt. |
| 37 | 11.02.17 | National Women Parliament: participation of college students | Chief Minister of A.P. & Assembly Speakers etc. |
| 38 | 03.03.17 | College Day Celebrations | (1) Dr. M.R. Raju, Chairman, Mahatma Gandhi Memorial Trust & Cancer Research Centre, Bhimavaram<br>(2) Sri R. Ramakrishnamraju, President, College Alumni Association<br>(3) Sri D. Bhimaraju, Librarian (Rtd), Bhimavaram |
| 39 | 07.03.17 | Farewell to Seniors | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 40 | 08.03.17 | Women's Day Celebrations | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |
| 41 | 14.03.17 | Marketing of BSNL products | (1) General Manager<br>(2) Asst. Manager |
| 42 | 14.04.17 | Ambedkar Jayanthi | Dr. J. Sanath Kumar, Principal, RRDS Govt. Degree College, Bhimavaram |

# Annexure - II

## BEST PRACTICE - 1

*1. Title of the Practice:*

"Daily Objective Subject Evaluation" (DOSE)

*2. Goals:*

A) **Aims & Objectives:**

- ❖ To prepare students for competitive exams
- ❖ To test & analyze students' understanding of the lessons

B) **Principles or Concepts:**

- ❖ Apart from preparing students for academic exams, it is essential for training students to face competitive exams.
- ❖ Objective type orientation gives overall understanding for students.

*3. The Context:*

The academic excellence of the students is tested today not only through descriptive type exams but also through objective type exams. Once the students complete their academic program, they are expected to face various competitive exams for getting seats in universities and PG colleges for PG admissions and also for getting jobs both in private and public sectors. In this backdrop, it is relevant to prepare students for facing this kind of exams from the beginning of the Course.

*4. The Practice:*

According to this practice, the teacher at the end of each class gives two to three objective type questions on the topic taught in that particular class. The students list out all these questions; and once in a month, the teacher holds a quiz or another form of academic test for the students. The best performing students will be given prizes. This continues till the syllabus is completed.

**Constraints/Limitations:**

- ❖ Nil.

## 5. Evidence of Success:

- ❖ Students develop competitive spirit and face the entrance tests with confidence.
- ❖ Due to the impact of this practice, several students got benefitted and joined PG courses.

## 6. Problems Encountered & Resources Required:

- ❖ Nothing looked like a problem while continuing this practice.
- ❖ Resources like books and prizes to the best performing students are manageable in the institution.

### 7. Notes:

Teaching is a core and comprehensive skill. It is necessary for every teacher to ensure students' understanding of the lessons taught in the class. Objective type testing helps the teacher to understand the comprehensive levels and overall understanding of the students. The practice of 'DOSE' is innovative in that it lays a great foundation for the students to face competitive examinations at the end of the Course pursued.

### BEST PRACTICE - 2

### 1. Title of the Practice:

"Parato Analysis"

### 2. Goals:

### A) Aims & Objectives:

- ❖ To improve the quality of imparting instruction in a logically consistent fashion.
- ❖ To develop the conceptual clarity of the topic in the students.

### B) Principles or Concepts:

- ❖ Comprehensive understanding of all topics is necessary for the students to face competitive exams
- ❖ Teachers' self-analysis of their instruction is essential to improve the quality of teaching.

### 3. The Context:

The quality of teacher's instruction decides the future of the students. If their teaching is qualitative, it helps even a slow learner to come up on par with active learners. Hence, it is desirable that a teacher keeps a constant watch on his own style of teaching. Pareto analysis helps the teacher to find out the gaps in his style of teaching.

### 4. The Practice:

Parato Analysis system is introduced in this college to improve the quality of imparting instructions in a logically consistent fashion. Under this system, a common error committed by majority of the students in answering a particular question, is attributed to lack of conceptual clarity or defective instruction. When an examiner who undertakes the valuation of scripts happens to come across such an error, it is desirable that the examiner concerned focuses on the particular chapter in which majority of the errors occur.

**Constraints/Limitations:**

❖ Nil.

**5. Evidence of Success:**

❖ Teachers improve their quality of instruction after analyzing the results through Pareto analysis
❖ Due to the impact of this practice, students got benefitted by teachers' self-analysis.

**6. Problems Encountered & Resources Required:**

❖ Nothing looked like a problem while continuing this practice.

*7. Notes:*

**Name of the Examiner:**

**Designation:**

**Class:**

**Name of Subject:**          **Name of Exam:**          **Total No of Scripts:**

| Question No | Probable errors | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | Wrong Presentation | | Not Attempted | | Incomplete Answer | | Misunderstanding of question | | Any Other (Specify) | |
| | No. of scripts | % | No. of scripts | % | No. of scripts | % | No.of scripts | % | No.of scripts | % |
| | | | | | | | | | | |
| | | | | | | | | | | |

**Signature of the Examiner**