Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**RRDS GOVT DEGREE COLLEGE**
Name of the head of the Institution	**C. Ravisanker**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08816223458**
Mobile no.	**9440879606**
Registered Email	**rrdsnaac@gmail.com**
Alternate Email	**gdcbhimavaram.jkc@gmail.com**
Address	**JP ROAD, ASR NAGAR**
City/Town	**BHIMAVARAM**
State/UT	**Andhra Pradesh**
Pincode	**534202**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. T. Akkiraju**
Phone no/Alternate Phone no.	**08816223458**
Mobile no.	**9492606341**
Registered Email	**rrdsnaac@gmail.com**
Alternate Email	**gdcbhimavaram.jkc@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://rrdsgdc.info/wp-content/uploads/2020/07/AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://rrdsgdc.info/wp-content/uploads/2020/06/UG-Academic-Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.74**	**2015**	**25-Jun-2015**	**24-Jun-2020**

6. Date of Establishment of IQAC	**06-Jun-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Joining online courses by both faculty and students	**01-Sep-2019** **120**	**9**

Utilizing video tutorials placed in CCE LMS website	01-Jul-2019 240	42
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Collecting Feedback on teacher performance, curriculum and college, analyzing and reporting to Head of the Institution with recommendations for initiation of appropriate measures at various levels. • Preparation and adoption of policies, strategic plans and operating procedures for their deployment in academic and administrative functioning of the institution. • Preparation of institutional curricular plans and conduct and follow up of Academic and Administrative Audit. • Facilitating OutcomeBased Education by announcing the Program outcomes, Program specific outcomes, and course outcomes. • Participation in NIRF and Submission of Annual Quality Assurance Reports and Institutional data for All India Survey of Higher Education Institutions. For want of funds in the institution, the IQAC volunteers to update the college website from time to time.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To pursue philanthropists for paying fee for poor students	a philanthropist paid fee worth 20000 & an alumnus paid 1000
To request the departments to increase field-based activities for the students	Dept. of Economics conducted (1) study project on 'Mobile applications in agriculture'
To encourage faculty and students to join online courses	Five faculty and four students joined online courses; two faculty completed and other are in pursuit.
To exhort the faculty for organizing seminars and workshops in collaboration with other institutions	a national webinar was conducted on 'Economic Impact of Covid-19 & New work skills' by Dept. of Commerce in association with Dept. of Economics on 18 July 2020
To update website and increase of ICTenabled teaching	Website updated ICT usage in teaching learning process is increased and ensured
[View File](#)	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development and Planning Council	02-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

04-May-2015

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

11-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

The institution's information system is managed through college website www.rrdsgdc.info where all activities are uploaded and necessary information for the stakeholders is kept available. the official correspondence of the institution is carried out through

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum delivery mechanism is very much established in the institution. There are 7 departments - Telugu, English, History, Economics, Public Administration, Commerce and Computers - whose primary goal is to take care of the entire teaching learning process in the college. The departments are represented by permanent, contract and guest lecturers who teach the students the syllabus prescribed under CBCS pattern by the affiliating university. This is the major part of the curriculum. At the beginning of the academic year, the departments meet, chalk out curricular plans department wise and submit to the IQAC which oversees the entire curricular activity. After getting it approved, the department heads display curricular plans to the students and follow them. The faculty document teaching diaries, teaching synopsis, curricular plans semester-wise. They conduct several student-centric activities like seminars, quizzes, group discussions, and field-based study projects. For all the activities, the lecturers maintain necessary documentation with proceedings copies, photos and other papers submitted by students, using departmental activities registers, college activities registers etc. In the CBCS pattern, there are certain foundation courses which are also taught by the lecturers as per the orders of the head of the institution. The IQAC ensures the smooth and successful curricular delivery and documentation in the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BA	Histoy, Economics, Public Administration	03/06/2019
BCom	Computer Applications	03/06/2019
BCom	General	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
	No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	01/07/2019	19
Information and Communication Technology (ICT) – 1	04/11/2019	19
Communication and Soft Skills (CSS)-1	04/11/2019	19
Information and Communication Technology (ICT) – 2	01/07/2019	21
Communication and Soft Skills (CSS)-2	01/07/2019	21
Communication and Soft Skills (CSS)-3	04/11/2019	21
Analytical Skills	04/11/2019	21
Entrepreneurship	04/11/2019	21
Leadership Education	04/11/2019	21
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	5
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback on teacher performance, college and curriculum was collected using the Feedback forms designed separately for students, teachers, parents, and alumni. Questionnaire for students on college is to be answered on 4 rating scale – excellent, good, satisfactory and not satisfactory. Questionnaire for curriculum feedback was structured with ten questions which are to be answered on 4 rating scale – very good, good, satisfactory and unsatisfactory.In the month of February, 2019, the feedbacks were collected. Later it was analysed by IQAC in its meeting. Major suggestions from stakeholders were forwarded to concerned Departments for action. Necessary inputs were given to the head of the institution and discussed on the measures to be taken. During the Academic year 2018 – 19, all students from 3 UG programmes gave their feedback on curriculum and college. Besides students, lecturers, parents and alumni too gave their feedback on curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	GENERAL	60	Nill	Nill
BA	HISTORY ECONOMICS PUBLIC ADMINISTRATION	60	12	12
BCom	COMPUTERS	60	14	7
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	42	Nill	7	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
7	5	25	2	Nill	52
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, student mentoring system is functioning in the institution. under the system, every teacher is assigned a

group of students depending on the total number of students in the college. mentoring teachers build a good rapport with their group of students. they often interact with them on their personal, academic and other problems they face. the mentors will redress the issues brought to their notice. each student is given a profile sheet in which his personal details, qualification details, present course of study, marks obtained, pass percentage, grades, cgpa details, attendance percentage, participation in college activities etc. The students photos are affixed on the front page of the profile sheet too. whenever the occasion demands, the mentors will talk to students parents also. the entire mentoring system is monitored by the IQAC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
42	7	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	7	1	1	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	81	EVEN	24/09/2020	25/10/2020
BCom	81	ODD	16/11/2019	01/02/2020
BA	62	EVEN	24/09/2020	25/10/2020
BA	62	ODD	16/11/2019	01/02/2020
[View File]				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is one of the salient features of the institution. Besides following two mid-term exams per semester as stipulated by the affiliating university, continuous internal evaluation is carried out through daily/weekly assignments, and various academic activities including field projects, study projects, student seminars, quizzes, group discussions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the college is an affiliated institution, it is mandatory for adhering to the Academic calendar of the concerned university for the conduct of semester end exams and other related matters.. However, for conducting internal exams, the college has flexibility to fix the dates as per its convenience. For

institutional level events and activities, the college prepares its Institutional Action Plan which is followed by all the departments and cells/clubs in the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://rrdsgdc.info/programprogram-specificcourse-outcomes/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
62	BA	HISTORY ECONOMICS PUBLIC ADMIN ISTRATION	5	2	40
81	BCom	GENERAL	1	Nill	0
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://rrdsgdc.info/wp-content/uploads/2020/11/Student-Satisfaction-Survey-19-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

| No Data Entered/Not Applicable !!! |
| No file uploaded. |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	5.61

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Economics	6

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	4	1	3
Presented papers	1	Nill	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
3. A National Webinar was organized on 'Covid-19 Skills for the Future Ways of Working' in association with the Dept. of Commerce.	RRDS Govt Degree College	6	102
2. Release of Wall poster on 'DISHA' ACT 24.02.20	RRDS Govt Degree College	3	32
1. Study Project – A Survey on Mobile Applications in Agriculture - Feb. 2020	Dept of Economics	1	6
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
		No Data Entered/Not Applicable !!!			
		No file uploaded.			

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sri VV Giri Govt. Degree College, Dumpagadapa	**01/07/2019**	**Invited lectures to students by faculty**	**30**
Sandhya Marines, Poolapalli	**01/07/2019**	**Placements help in aqua industries**	**4**
Sri DNR Govt. Degree College (W), Palakol	**01/07/2019**	**Invited lectures to students by faculty**	**30**
MS Ramprasad Associates, Bhimavaram	**01/07/2019**	**Income Tax filing practice for commerce students**	**10**
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	**0**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**3021**	**77897**	**Nill**	**Nill**	**3021**	**77897**
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. T. Akkiraju	Shyness my shield	Presentationtube	30/11/2020
Dr. K. Swaruparani	Poverty in India: concepts and measurement	Presentationtube	30/11/2020
Dr. K. Swaruparani	Andhra Pradesh Gross State Domestic Product: Trends in Sectoral contribution	Presentationtube	30/11/2020
Dr. T. Akkiraju	Once Upon a Time	Presentationtube	23/09/2020
C. Ravisanker	Commercial Geography - Pollution	AZ recorder	19/09/2020
Dr. K. Swaruparani	National Income Estimation -Difficulties Importance	Presentationtube	22/09/2020
Dr. K. Swaruparani	Product Method, Income Method, Expenditure Method,	Presentationtube	21/09/2020
Dr. K. Swaruparani	Rostows Theory	Presentationtube	21/09/2020
Dr. K. Swaruparani	Karl Marxs Theory of Economics	Presentationtube	17/09/2020
S. Satyanarayana	Kutub Shahi Administration	AZ recorder	14/09/2020
[View File](#)			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	1	2	4	8	2	6	20	0
Added	0	0	0	0	0	0	0	0	0
Total	34	1	2	4	8	2	6	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.65	0.25	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution prepared policy documents which guide the standard operating procedures for maintaining and utilizing physical and academic facilities including classrooms, laboratories, library, sports equipment, computers, IT infrastructure, campus, furniture, water works etc. Physical facilities like infrastructure, buildings, furniture, fixtures and fittings are being maintained by a committee headed by a coordinator. The library is managed by the library committee headed by a lecturer who is kept in charge of the library as the librarian position is vacant. This lecturer takes care of library services to students and staff with the assistance of an office subordinate. Sports facilities and equipment are maintained by sports committee headed by a coordinator. The campus maintenance is also done by a committee in which students and staff are members.

http://rrdsgdc.info/wp-content/uploads/2020/07/SOPs.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and mentoring	01/08/2019	42	All departments in the college
Bridge Course	21/06/2019	13	All departments in the college
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	career counselling and guidance cell	10	10	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sankranti Competitions: Kabaddi, Rangoli, Mehendi, Singing, Baloon game, Traditional Dress show	Institutional level	30
Independence Day competitions: Songs, Elocution, Drawing	Institutional level	30

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is the voice of students for all the issues related to them on campus. Students are represented on various college level committees which discharge their respective duties. They are active members in Internal Quality Assurance Cell, Library committee, Campus Amenities committee, sports and games committee, extra-curricular activities committee, and college magazine committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of RRDS Govt. Degree College was registered on 4th July 2014 under registration number 150 of 2014. Alumni Association members attend to periodical meetings and actively contribute to development activities. They provide their valuable feedback on various issues relating to curriculum and other extra-curricular activities and disciplinary issues.

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

1000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Most of the academic and administrative matters are discussed at department level first, and then they are further deliberated at the institution level with the head of the institution. IQAC helps the head of the institution in all the academic matters. It collects curricular plans and endorses them before they are submitted to the Principal. All cultural and sports and games activities are conducted and monitored by the committees constituted for that purpose. In the academic year 2019-20, for example (1) It was discussed in the staff meeting held on 06-07-2019 and resolved to conduct orientation classes for I year students. Later on, it was discussed in the IQAC meeting held on 06-07-2019 how to arrange time table for these orientation classes (Bridge Course) and action plan was chalked out and given to the departments. (2) It

was discussed in the staff meeting held on 05-08-19 and resolved to conduct Mid-term - I exams on 19th and 20th of August 2019. Later, it was discussed in the Examinations committee meeting and finalized the schedule for the Mid-term - I exams which are a part of the Continuous Internal Assessment (CIA). Thus, all the matters are discussed at respective committees or departments or concerned cells besides discussing them in the staff meetings headed by the head of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	During this academic year, an MoU was taken from Sandhya Marines from Palakol and an MoU was taken from an auditing agency in Bhimavaram and two MoUs were taken from two Govt. Degree Colleges in the nearby towns for faculty exchange as per the need.
Library, ICT and Physical Infrastructure / Instrumentation	For the paucity of funds in the institution, book donors are requested and encouraged to contribute books to the college library Detailed Project Report (DPR) was submitted to the Govt. of AP for physical infra and instrumentation development under NAADU-NEDU scheme and are waiting for the sanction orders.
Curriculum Development	As the college is affiliated and nonautonomous, it has no role in curriculum development. But, feedback on university curriculum is collected and sent to university. As a value edition to curriculum, students are given field-based study projects and newspaper clippings, and are shown related videos and movies.
Teaching and Learning	Here, student learning is prioritized with a blend of conventional and innovative teaching methods. virtual classrooms and Wi-Fi provide scope for use of ICT at a large scale on campus. In a Step to enhance the learning of the student slow learners are given remedial coaching to cope up and raise their learning levels. While the Advanced learners are assigned with project works, field study, peer teaching, group discussions, home assignments, seminars etc.
Examination and Evaluation	Following CBCS pattern, there are six semesters for 3-year program. For each semester, there are two midterm exams

	for continuous internal assessment which ensures students participation in all academic activities and competitions. Semester is held for 75 marks while Continuous Internal Assessment is done for 25 marks.
Research and Development	Students are encouraged to pursue field-based study projects the faculty are encouraged to participate in seminars and workshops, and to publish papers in journals and books. Student seminars are also organized for inculcating research spirit among the students. Two faculty members were awarded Ph. Ds. by Acharya Nagarjuna University this year.
Human Resource Management	The recruitment of staff to the college is made by the State government through APPSC as per the norms in force. The Commissionerate for Collegiate Education recruits and posts lecturers on contract basis for available vacant positions in the colleges. Depending on the work load, the identified gaps in human resource is engaged by the College. The grievances are redressed as per the formal procedures laid for Government servants. The welfare measures include: 1. Andhra Pradesh Government Life Insurance (APGLI): 2. Group Insurance Scheme: 3. Employees Health Scheme: 4. Provident fund: 5. Andhra Pradesh Employees welfare fund.
Admission of Students	Since the enrollment is poor for a few years, this year, plus-two students addresses are collected in advance and visited their homes door to door and had interaction with them. When visited the feeder colleges, Senior faculty and principal addressed these students and explained the facilities available and benefits in seeking admission in the college. philanthropists are consulted and motivated to pay college fee for poor students. Further, admissions are taken as per the reservation policy of the state government scrupulously.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The commissioner of college education often conducts video conferences with the heads of the institutions and interacts with them on various development issues. All development

	proposals are prepared in digital format and submitted to the government of AP through mail. This year, DPR was submitted to the government for infra development.
Administration	The top management i.e., commissionerate of college education corresponds with the principals through video conferences and e-mails. At the college level, relevant information is shared with the staff through mails and whatsapp. Attendence of the students and staff is recorded in the bio metric system and at class level, students attendance is taken in the IAMS app. For the paperless transactions, e filing is maintained. It is decided to begin E-service registers. Students attendance for scholarships is posted in the Jnanabhumi portal under state government.
Finance and Accounts	All bills including Salary bills are auto-generated online through DDO code, and thereafter, is transferred to CFMS which credits the related amounts into beneficiary accounts. All college accounts are managed in the database of the college office.
Student Admission and Support	Students admissions are taken online through central server managed by the department of college education, government of Andhra Pradesh. Assistance is provided to students in all online admission issues.
Examination	Examination applications are digitally recorded and sent to the university through a CD. Examination schedule, model papers, center details and other necessary matters are announced by the university through university website which is accessible to all the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Quality Enhancement: Assessment and Accreditation	1	23/07/2020	25/07/2020	3
Challenges Opportunities in Higher Education in Covid-19 Scenario: the Way Forward	1	27/05/2020	28/05/2020	2
Research Methodology	1	22/06/2020	28/06/2020	7
5 Day FDP in LMS Video Pedagogy	2	03/08/2020	07/08/2020	5
Business Infrastructure in the New World Order, 4th Industrial Revolution, Role of PSUs, MSMEs, FIIs in making India Atma Nirbhar, Pedagogical Tools in Teaching Economics	1	27/07/2020	31/07/2020	5
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Andhra Pradesh Government Life Insurance (APGLI): 2. Group Insurance Scheme: 3. Employees Health Scheme: 4. Provident fund: 5. Andhra Pradesh Employees welfare fund 6. Contributory Pension Scheme	1. Andhra Pradesh Government Life Insurance (APGLI): 2. Group Insurance Scheme: 3. Employees Health Scheme: 4. Provident fund: 5. Andhra Pradesh Employees welfare fund 6. Contributory Pension Scheme	1. Social welfare scholarships for SC, ST, BC EBC students by state government 2. Poor students fee payment by alumni or philanthropists 3. Fee Reimbursement scheme by state government. SC St book bank scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits [inspections] periodically. If any, discrepancy/ objection is raised by the external bodies/audit parties during the external audits and internal audits performed by the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education, they will send a report/ letter to the institution. Accordingly, the Principal will submit the required data to the respective departments for waiver of the concerned objections. If the audit parties are not satisfied with the information provided for the objections, the funds will be recovered from the respective Institution/Principal or the person responsible and also recommended for suitable disciplinary action.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SLV CONSTRUCTIONS, BHIMAVARAM	20000	POOR STUDENTS FEE

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of college education, Govt. of Andhra Pradesh	Yes	IQAC
Administrative	Yes	Commissionerate	Yes	principal or designated

	of college education, Govt. of Andhra Pradesh			persons

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Providing feedback on curriculum and institution 2) Support for enhancement of enrollment 3) Participation in college events

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) New courses - B.Sc. and B.Com computers were started 2) Principal position filled and ICT teaching increased 3) Permanent affiliation received from the affiliating university 4) UGC 2f 12B status achieved

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**Yes**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**joining online courses**	**06/07/2019**	**02/09/2019**	**31/12/2019**	**4**
2019	**Utilizing video tutorials placed in CCE LMS website**	**05/08/2019**	**06/08/2019**	**31/03/2020**	**32**
		[View File]()			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Equality Day 26.09.19	**26/09/2019**	**26/09/2019**	**12**	**11**
Savitribai Pule Jayanti 03.01.20	**03/01/2020**	**03/01/2020**	**15**	**15**
Cultural	**09/01/2020**	**09/01/2020**	**22**	**6**

Competitions 09.01.20				
Release of Wall poster on DISHA ACT	24/02/2020	24/02/2020	16	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1) Sustained plantation in the college campus 2) Fixing CFL bulbs in place of traditional tube lights 3) Maintaining harvesting pits

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	9
Any other similar facility	Yes	9

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Women Equality Day 26.09.19	26/09/2019	26/09/2019	23
Savitribai Pule Jayanti 03.01.20	03/01/2019	03/01/2020	30
INDEPENDENCE DAY	15/08/2019	15/08/2019	16
YOGA DAY	21/06/2019	21/06/2019	20
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Weekly cleaning of the ground 2) Plantation drives 3) Pruning and maintaining trees 4) Protecting and watering plants 5) Maintaining polythene covers-free campus 6) Substituting traditional tube lights with CFL bulbs

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE - 1 1. Title of the Practice: "Daily Objective Subject

Evaluation" (DOSE) 2. Goals: A) Aims Objectives: To prepare students for competitive exams To test analyze students' understanding of the lessons B) Principles or Concepts: Apart from preparing students for academic exams, it is essential for training students to face competitive exams. Objective type orientation gives overall understanding for students. 3. The Context: The academic excellence of the students is tested today not only through descriptive type exams but also through objective type exams. Once the students complete their academic program, they are expected to face various competitive exams for getting seats in universities and PG colleges for PG admissions and also for getting jobs both in private and public sectors. In this backdrop, it is relevant to prepare students for facing these kinds of exams from the beginning of the Course. 4. The Practice: According to this practice, the teacher at the end of each class gives two to three objective type questions on the topic taught in that particular class. The students list out all these questions and once in a month, the teacher holds a quiz or another form of academic test for the students. The best performing students will be given prizes. This continues till the syllabus is completed. Constraints/Limitations: Nil. 5. Evidence of Success: Students developed competitive spirit and faced the job interviews and entrance tests with confidence. Due to the impact of this practice, several students got benefited by joining various private and public sector jobs. 6. Problems Encountered Resources Required: Nothing looked like a problem while continuing this practice. Resources like books and prizes to the best performing students are manageable in the institution. 7. Notes: Teaching is a core and comprehensive skill. It is necessary for every teacher to ensure students' understanding of the lessons taught in the class. Objective type testing helps the teacher to understand the comprehensive levels and overall understanding of the students. The practice of 'DOSE' is innovative in that it lays a great foundation for the students to face competitive examinations at the end of the Course pursued. BEST PRACTICE - 2 1. Title of the Practice: "Pareto Analysis" 2. Goals: A) Aims Objectives: To improve the quality of imparting instruction in a logically consistent fashion. To develop the conceptual clarity of the topic in the students. B) Principles or Concepts: Comprehensive understanding of all topics is necessary for the students to face competitive exams Teachers' self-analysis of their instruction is essential to improve the quality of teaching. 3. The Context: The quality of the teachers instruction decides the future of the students. If their teaching is qualitative, it helps even a slow learner to come up on par with active learners. Hence, it is desirable that a teacher keeps a constant watch on his own style of teaching. Pareto analysis helps the teacher to find out the gaps in his style of teaching. 4. The Practice: Pareto Analysis system was introduced in this college to improve the quality of imparting instructions in a logically consistent fashion. Under this system, a common error committed by the majority of the students in answering a particular question, is attributed to lack of conceptual clarity or defective instruction. When an examiner who undertakes the valuation of scripts happens to come across such an error, it is desirable that the examiner concerned focuses on the particular chapter in which the majority of the errors occur. Constraints/Limitations: Nil. 5. Evidence of Success: Teachers improved their quality of instruction after analyzing the results through Pareto analysis Due to the impact of this practice, students got benefited by teachers' self-analysis. 6. Problems Encountered Resources Required: Nothing looked like a problem while continuing this practice. 7. Notes: A model Pareto analysis sheet is provided in the following page:

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://rrdsgdc.info/wp-content/uploads/2020/07/BEST-PRACTICES.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college was established by a true Gandhian and freedom fighter Sri Murthyraju to meet the needs of the socially and financially backward students in the town of Bhimavaram and surrounding villages with an vowed motto Education for Empowerment. True to its motto and vision, the institution serves, even today, the needs of the poorest of the poor in the society. About 95 percentage of the students belong to below poverty line families. they belong to socially and financially weaker sections. With its low enrollment in the college, the institution is able to serve these students with a commendable teacher and students ratio of 1:7.

Provide the weblink of the institution
http://rrdsgdc.info/

8.Future Plans of Actions for Next Academic Year

The Institution, though running in the prime area of the town, is suffering from shortage of enrollment which, in turn, is mostly a result of lack of sufficient faculty including physical director and librarian. However, with whatever support we receive from the government, alumni, management and parents, we are making all efforts to enhance the enrollment in the college. Under these circumstances, the future plans for the next academic year are: 1) Enhancing enrollment 2) Requesting the government for filling the vacant faculty positions 3) Organizing national seminars and workshops 5) To submit proposals for additional rooms, compound wall, electrification of B block, and computers along with chairs and tables.